

MINUTES of the regular meeting of the City of Redlands Airport Advisory Board held on Wednesday, May 7, 2008 at 6:00 PM in the Redlands Municipal Airport Lobby, 1745 Sessums Drive, Redlands, are as follows:

MEMBERS PRESENT: John Caton, Chairperson
George Lessard
Ron Klinkebiel, Vice Chairperson
Nick Costa
Bob Pearce

EXCUSED: Bill Ingraham
Brian Holohan

STAFF: Gary Van Dorst, Quality of Life Director
Todd Housley, Airport Manager / Staff Liaison

GUESTS: Jim Ott
Ingrid Biglow
Pete Krok

I. CALL TO ORDER, ROLL CALL

The meeting was called to order at 6:08 PM by Chairperson, John Caton. On a motion by Vice Chairperson, Ron Klinkebiel, seconded by Nick Costa, the Minutes of the April 9, 2008 Regular Meeting of the Airport Advisory Board (AAB) were unanimously approved.

II. CONTINUED BUSINESS

A. Airport Maintenance (Todd Housley, Airport Manager)

Todd Housley stated that most of the maintenance work recently performed was specifically in preparation for the Fly-in this coming weekend. The Parks department has performed some heavy weed abatement on the asphalt area of the West Ramp and on the west side of the City-owned hangars. The Police Department Drug Court workers also did a substantial amount of weed abatement along fence lines, between hangar rows and between the hangars and fence. Additionally, last minute planning is going well with a significant amount of interest from participants and potential attendees. Mr. Housley's only concern at this point was the weather.

Nick Costa stated that there was an article in today's Redlands Daily Facts promoting the event.

Ron Klinkebiel stated that the forecast looked promising.

Gary Van Dorst stated that the Mayor had made an announcement at the Council Airport Advisory Board

Meeting, with specific references to various participants. He also stated that the Mayor and City Manager have made many references to the event on several occasions and that the airport is receiving a lot of attention.

George Lessard asked if the lights had been replaced (those requiring use of a boom truck). Todd Housley stated that the crew responsible for the repair had indicated that the boom truck was being repaired and had not yet fixed the lights.

Todd Housley stated that new lobby carpet has been budgeted for next fiscal year. In response to an EAA offer to paint the inside of the lobby, the budget also includes funds to purchase paint.

Chairperson, John Caton inquired about the stripped aircraft fuselage on the far end of the West Ramp. Todd Housley indicated that he had attempted to contact the owner some time ago with no success. He would begin the process of removal of the fuselage, but would have to do so within legal means since it is private property. Ron Klinkebiel stated that the aircraft belonged to Paul Rickenburger (sp?) and that he moved it there from its former location to allow for use of the tie down space. He also stated that the owner information could be obtained by searching the tail number on the internet. Several members expressed their wishes that the fuselage be removed.

III. ITEMS

A. Update on Redlands Municipal Airport Master Plan (Todd Housley, Airport Manager)

The second Public Advisory Committee (PAC) meeting took place on April 23rd. There is one PAC meeting remaining, and also a public workshop. The tentative date for the next PAC meeting is June 25, 2008 at 6:00 in the Municipal Utilities and Engineering Department Conference Room. The Phase II draft is available on the Coffman Associates website for review. Todd Housley reminded AAB and PAC members in attendance that comments on any of the available drafts should be sent in as soon as possible. Todd Housley stated that the Coffman Associates website was written "coffmanassociates" as one word, with no "@" in between the names.

B. Update on the Planning Progress of the Fly-In (Todd Housley, Airport Manager)

Most of the planning information was covered in II Continued Business above. Todd Housley distributed a copy of the event layout to those in attendance and described the basic layout for the display/ground portion of the event. The schedule of events was also reviewed. VIP parking passes were distributed to AAB members in attendance. A performers' briefing is scheduled for Friday, May 9, 2008 at 5:00 PM in the lobby, and a

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safety briefing for performers is scheduled for Saturday, May 10, 2008 at 9:00 AM on the West Ramp. Todd Housley stated that he would be opening the gates for event participants and vendors at 6:00 AM Saturday morning. The event NOTAM has been filed with the FAA. Because of the FAA requirement to secure the runway from pedestrian access and the planned setup of event participants, access to hangars from the Coyote entrance will be blocked between 7:00 AM through the end of the event. Coyote tenants will be allowed access to their hangars with gate cards and other hangar tenants will be allowed access through the Central gate throughout the day. The NOTAM closes the runway from 11:00 AM through 3:00 PM, however, if the aerial performers finish soon, the NOTAM will be lifted and the runway will reopen.

IV. PUBLIC COMMENT

Members expressed their desire to see action and progress on the removal of trailers at the airport.

George Lessard requested that a policy be developed for posting information on the Coyote entrance bulletin board. Because of limited space, he noticed that many postings were stacking over each other and that important airport information was being blocked in favor of personal "for sale" advertisements. He suggested that the board only display central airport information and that personal advertisements be removed. Todd Housley stated that he agreed and that he would purchase a lock to prevent private information from being displayed. He also stated that he would offer space on the website to compensate for the loss of information on the board. Guest Pete Krok suggested that a phone number be displayed so others who have important information could contact Mr. Housley to place information on the board. George Lessard suggested action by the AAB to provide support for Mr. Housley. After discussion, members of the AAB determined the following:

- The bulletin board should be locked
- Posting of information should be at the discretion of the Airport Manager and be limited to important airport information and safety.
- The same rules should be applied to the Central gate bulletin board
- As funds become available, installation of an additional board for private postings should be pursued

On a motion by George Lessard, seconded by John Caton, the Board unanimously agreed to the above guidelines for managing the use of the Coyote and Central gate information bulletin boards.

V. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:02 PM. The next Airport Advisory Board meeting is scheduled for Wednesday, June 4, 2008 at 6:00 PM in the Redlands Municipal Airport Lobby, 1745 Sessums Drive, Redlands.

Respectfully submitted,

Todd Housley
Airport Manager

