

Field Rental Agreement



Name of Organization: _____

Rental Date(s): _____ Application Date: _____

Purpose: _____ Group (circle): 1 2 3

Hours Requested: _____ Total Time: _____ Tax Exempt No.: _____

Contact Person: _____ Phone No.:(W) _____ (H) _____

Address: _____ City: _____ ZIP: _____

GROUP 1: City of Redlands/Public Agency/City personnel (for departmental, city and/or regional business), City Council Members, Council appointed commissions, committees and task forces; public agencies with reciprocal agreements. No Fee

GROUP 2: Redlands non-profit organizations and community groups – Registered non-profit or charitable group with registered non-profit status with the State of California, complete with tax exempt identification number, community groups with free membership open to the general public; groups sponsoring activities open to the public free of charge. \$200.00 cleaning deposit required. No fees will be charged to rent the facility.

GROUP 3: All non-resident individuals or groups; other community groups, businesses and/or individuals; groups soliciting donations or charging admission; groups sponsoring activities closed to the general public. Fees noted below:

Rental Rates	Group 2	Group 3
Field Use	\$10.00 an hour per field	\$20.00 an hour per field
Field Lighting	\$20.00 an hour per field	\$30.00 an hour per field

A staff call-out fee of \$40.00 per field shall be added when city staff is called to a field for any of the following reasons: confirm reservations, turn lighting on/off, clean garbage/debris left by users, resolve complaints and make repairs resulting from abuse by user.

INSURANCE INFORMATION: All tenants would need to secure the minimum insurance coverage described below, and such insurance shall be primary with respect to any insurance or self-insurance programs maintained by the City.

- *Worker's Compensation and Employer's Liability* insurance in the amount that meets the statutory requirement shall be in force with an insurance carrier acceptable to the City.
- *Comprehensive Commercial General Liability* insurance in the amount of one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate shall be in force with an insurance carrier acceptable to the City and **name the City as additional insured**. {Three million dollars (\$3,000,000) aggregate for projects with greater exposure.

If you do not have insurance please contact the Community Center so we can provide you with insurance provider information

Parks	Types of Fields (Please circle the park and field that you will be renting)		
Texonia Park	Multi-use	North Field	South Field
Clement Ball Fields	Clement #1	Clement #2	Football Field
Orangewood Ball Fields	Orangewood A	Orangewood B	
Clement Tennis Courts	Community Center Courts	Redlands Sports Complex	

FEES

Field: \$ _____ per hour X _____ hours = _____ Total Paid \$ _____ Receipt Number _____

Lights: \$ _____ per hour X _____ hours = _____ Total Paid \$ _____ Receipt Number _____

Field Prep: \$ _____ per field X _____ fields = _____ Total Paid \$ _____ Receipt Number _____

Applicant hereby acknowledges that he/she understands, and will comply with, all rules pertaining to use of the City of Redlands' field facilities. Applicant hereby assumes all responsibility to leave fields in neat and clean condition as found. No alcohol is to be provided or served on City of Redlands premises. All payments and deposits are due, in full, two weeks prior to the event date in order to secure the reservation. All cancellations must be made 14 days in advance of the reservation date. All refunds, except cleaning deposit, shall be subject to a ten percent (10%) administrative fee. Time used in excess of the rental agreement may be deducted from the reservation deposit.

Applicant agrees to hold harmless and indemnify the City of Redlands, California from any and all liability, except for that liability resulting from the sole negligence of the City, for the injury to persons or property occurring as a result of this activity and agrees to be liable to said City for any and all damages to any room, equipment, and/or furniture owned or controlled by the City, which results from the activity of the renter, or is caused by a participant in said activity. Applicant acknowledges that this reservation is subject to immediate cancellation by any Police Officer or agent of the City of Redlands upon determination of a violation of the Redlands Municipal Code or in times of declared emergencies

Applicant Signature _____

I/We agree to abide by and enforce the rules and regulations of the City of Redlands and verify that I/We have read the above rules and regulations

Authorized Staff Signature _____

_____ Date

OFFICE USE ONLY

_____ Approved

_____ Disapproved ----- Reason: _____

_____ Date